

REGULAR MEETING
APRIL 8, 2019

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 8th day of April 2019.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Joseph E. Aucter, Councilman
Marcus Bush, Councilman
Casandra M. Buell, Councilwoman
Elizabeth B. Jones, Clerk
John Young, Deputy DCO

Absent - Jonathan M. Bush, Hwy. Superintendent

Attended by: Approximately 8 people

Supervisor Keys called the meeting to order at 6:00 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 38 OF 2019
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, the minutes of the March 11, 2019 meeting are approved.

FLOOR

Supervisor Keys opened the floor for public comment. Thomas Piche and Dale Klock of Carthage Federal Savings & Loan (CFSL) are looking to open a full-service branch office in the Croghan, NY area Banking Development District (BDD) boundaries and asked for the Board's support in applying in conjunction for the designation of the BDD area in the Town of New Bremen. They will be putting a temporary office in by the Croghan Fire Hall until they establish a permanent site and hope to have the temporary site operating within 30-60 days or by the time Key Bank closes its Croghan branch. After discussion, the following resolution was presented.

**RESOLUTION NO. 39 OF 2019
DESIGNATION OF A BANKING DEVELOPMENT DISTRICT
CARTHAGE FEDERAL SAVINGS & LOAN ASSOCIATION**

On a motion of Councilwoman Buell, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

WHEREAS, the Town of New Bremen is desirous of Carthage Federal Savings & Loan Association opening a full-service Branch office in the Croghan, NY area Banking Development District boundaries; and

WHEREAS, Carthage Federal Savings & Loan Association will provide a source of capital for local businesses, which promotes job creation; banks are a source of capital for mortgages, which increase home ownership and allows home improvement: Banks provide services that allow individuals to cash checks, pay bills, and transmit money more cheaply than other types of financial institutions such as check cashers, and Bank help people create wealth through savings programs and other banking services; and

WHEREAS, the Town of New Bremen acknowledges that the Banking Development District (BDD) program aims to reduce the number of unbanked and under banked New Yorkers; Enhance access to credit for consumers and small businesses; reduce the reliance on alternative providers of financial services; and promote an asset building consciousness; and

WHEREAS, it is the intent of Carthage Federal Savings and Loan Association and the Town of New Bremen to apply in conjunction for the designation of the BDD area in the Town of New Bremen; and

WHEREAS, the Town of New Bremen acknowledges Carthage Federal Savings & Loan Associations intent to open a full-service banking facility in Croghan, New York; and

WHEREAS, the Town of New Bremen also acknowledges that without the appropriate New York State BDD designation and approval by the State of New York, Carthage Federal Savings & Loan Association would not be able to attract enough retail deposits to become a viable office over the short-term; and

WHEREAS, both the Town of New Bremen and Carthage Federal Savings and Loan Association is desirous of proper and appropriate NYS BDD designation approval; and

WHEREAS, the Town of New Bremen will not prohibit other financial institutions from opening a Branch and will not prohibit other banks from receiving approval for an additional BDD designation.

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of New Bremen that the Town of New Bremen designate an area to be known as a Banking Development District in Croghan, New York.

Mr. Piche and Mr. Klock thanked the Board and left the meeting @ 6:19 p.m.

FLOOR

David and Kim Gracey of 6545 Benton Road, Town of New Bremen asked the Board to consider extending the 35 mph speed zone to the other side of their farm located at 7451 Snell Road, Town of New Bremen due to excessive traffic and that their dairy farm is split on both sides of the road (house is located on one side of Snell Rd. and the farm is on the other side). The excessive traffic, speed the vehicles are traveling, the knoll just the other side of their farm and the fact that they are in and out of their driveways with farm equipment makes it very dangerous for them and people traveling the road. Supervisor Keys explained the Town has no power in changing speed limits, also that Snell Road is a County road., therefore their request needs to be submitted to the County Highway Superintendent, Warren Shaw and advised them to contact Mr. Shaw. The Gracey's thanked the Board for their time and left the meeting at 6:35 p.m.

COUNCIL

Councilman Aueter would like to see rules of order followed during our board meetings with privilege of the floor with an allotted time to speak and no unnecessary outbursts as this is the Board's time to conduct Town business. Supervisor Keys feels we can do that. Susan Sauer feels there should be a balance and the public should be allowed to speak.

Councilman Becker met with Paul Price of National Grid to discuss upgrading to LED lighting in the Municipal Building and Highway Garage. Mr. Price submitted a proposal and energy savings plan for the Board's review and consideration. Estimated annual savings would be approximately \$809. Cost of the project minus National Grid's contribution would be \$5,085.84 after 10% discount with lump sum payment. After discussion and review, the following resolution was presented.

**RESOLUTION NO. 40 OF 2019
LED LIGHTING UPGRADE**

On a motion of Councilman Becker, seconded by Councilwoman Buell, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, that the Town Board of the Town of New Bremen hereby authorizes moving forward with National Grid's LED Lighting Upgrade plan in the Municipal Office Building and Highway Garage.

Councilwoman Buell applied for 2019 OCFS Youth Development Funds through the Lewis County Youth Bureau and is awaiting a response. Received a \$500 check in grant funds from the Beaver River Youth Advisory Council (BRYAC) towards the purchase of the playground equipment; only \$2000 shy of total funds needed for the project. Councilwoman Buell suggested that removing the "option for a site manager" (cost for which was included in the quote) would get us closer to our goal of totally funding the project with grant funds. It takes approximately 10 weeks to build and ship the playground equipment, therefore would like to purchase it now if the Board agrees to do so. She also stated that the BRYAC are working on fund raisers in hopes they would have more grant money for the project as they feel it's great for our community. After discussion, the following motion and resolution were presented.

A Motion by Councilman Aucter, seconded by Councilman Bush, the \$500 check from BRYAC be deposited in the playground account. Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

**RESOLUTION NO. 41 OF 2019
APPROVAL FOR PURCHASE OF PLAYGROUND EQUIPMENT**

On a motion of Councilwoman Buell, seconded by Supervisor Keys, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, that the playground equipment as quoted by Superior Recreational Products for \$22,576.99 is approved and a purchase order be submitted.

SUMMER YOUTH EMPLOYMENT

Councilwoman Buell spoke with Highway Superintendent Bush about a summer youth employment program funded through DSS. The Town can apply to be put on a list for the possibility of having a summer youth employee. She will discuss further with Mr. Bush.

**RESOLUTION NO. 42 OF 2019
TOWN CLERK & TAX COLLECTOR'S MONTHLY REPORTS**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, the Town Clerk and Tax Collector's monthly reports are approved as submitted.

HIGHWAY SUPERINTENDENT

Superintendent Bush submitted a written report to the Board. The auction of the 2013 Ford F150 Pickup on Auctions International website ended with a high bid of \$6800 and next highest bid is \$6700 if the high bidder does not come forward. Mr. Bush suggested the Board put money from the sale of the pickup directly in to the highway equipment reserve fund. CHIPS funding for the Town is being cut \$29,224.86 for 2019. Asked for thoughts from the Board on salt shed; no discussion. Gave an update on Truck 35 and asked the Board what direction they would like to move in regards to the equipment replacement plan. Discussion followed with no action.

Mr. Bush also asked for permission to attend two (2) yearly trainings which have been budgeted – Highway School in June and Fall Conference/Education Symposium. After discussion, the following resolution and motion were presented.

**RESOLUTION NO. 43 OF 2019
ACCEPT BID FOR PURCHASE OF 2013 PICKUP TRUCK**

On a motion of Councilman Aucter, seconded by Supervisor Keys, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

WHEREAS, the 2013 Ford F150 Pickup Truck was advertised for bid on Auctions International website as approved by the Town Board, now therefore be it

RESOLVED, the high bid of \$6,800 for the purchase of said pickup truck is hereby accepted, and be it further

RESOLVED, if the high bidder does not commit to the purchase the next highest bid of \$6,700 is hereby accepted.

TRAINING

A Motion was made by Councilman Bush, seconded by Councilman Aucter, granting permission for Highway Superintendent Bush to attend the highway conferences and, furthermore, hereby accepting his monthly report. Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

**RESOLUTION NO. 44 OF 2019
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 45 OF 2019
DCO MONTHLY REPORT**

On a motion of Councilwoman Buell, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, the DCO monthly report is approved as submitted.

DCO TRAINING

In Mr. Astafan's monthly report he asked for permission to attend the 10th Annual DCO/ACO Conference in Guilderland, NY – May 15-16. The conference is \$50 to attend, will need to cover cost of hotel, mileage and meals as they are not included. This would be a shared expense with the Towns of Lowville, Denmark and New Bremen and will be billed by the Town of Lowville at the end of 2019.

A Motion was made by Councilman Becker, seconded by Councilman Bush, granting permission for DCO Astafan to attend said conference. Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

SEXUAL HARASSMENT TRAINING

Training sessions using the videos on the NYS website will be held by department heads and must be completed by September 2019. The Board will conduct their training after the conclusion of the May meeting.



STREET LIGHTING CONVERSION PROGRAM

Councilman Aucter sent a copy of the Boards resolution authorizing the LED Outdoor Street Lighting Conversion Program; awaiting a response.

**RESOLUTION NO. 46 OF 2019
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.

**RESOLUTION NO. 47 OF 2019
AUDIT OF CLAIMS**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Bush, Buell, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #3 & #4 of 2019 in the following amounts.

General	Voucher #39 thru #52	\$4,092.30
Highway T-Wide	Voucher #33 thru #47	\$20,728.42
Highway T-Outside	Voucher #3 thru #4	\$4,765.48

NEW BUSINESS

Councilwoman Buell suggested starting a Town Facebook page to reach out to the younger generations. She offered to create and maintain at this point. Discussion with no action taken.

The next regular meeting of the Town Board of the Town of New Bremen will be held on May 13, 2019 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Bush, the meeting was adjourned at 7:54 p.m. Carried unanimously.

Elizabeth B. Jones, RMC