

REGULAR MEETING  
FEBRUARY 11, 2019

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 11<sup>th</sup> day of February 2019.

Town Officer's Present: Joseph E. Aucter, Deputy Supervisor/Councilman  
Marcus Bush, Councilman  
Casandra M. Buell, Councilwoman  
Elizabeth B. Jones, Clerk  
John Young, Deputy DCO

Absent: Peter J. Keys, Supervisor  
David L. Becker, Councilman  
Jonathan M. Bush, Hwy. Superintendent

Attended by: Approximately 3 people

Deputy Supervisor Aucter called the meeting to order at 6:00 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 18 OF 2019  
APPROVAL OF MINUTES**

On a motion of Councilman Bush, seconded by Councilwoman Buell, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, the minutes of the January 14, 2019 meeting are approved.

**COUNCIL**

Councilman Bush stated that due to BRCS purchasing his home, (where the new bus garage will be built) Bert Austin will no longer be able to mow by the Artz Road and State Rte. 126 intersection. We may be able to work something out with the school.

Councilwoman Buell is continuing to work on a NYS contract to purchase equipment for the playground. Will know more in March.

**RESOLUTION NO. 19 OF 2019  
TOWN CLERK & COLLECTOR'S MONTHLY REPORTS**

On a motion of Councilman Bush, seconded by Councilwoman Buell, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, the Town Clerk & Tax Collector's monthly reports are approved as submitted.

**HIGHWAY**

Superintendent Bush asked for permission to advertise for bank run gravel for bid. After discussion, the following resolution was presented.

**RESOLUTION NO. 20 OF 2019  
ADVERTISE FOR BANK RUN GRAVEL**

On a motion of Councilwoman Buell, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, that Highway Superintendent Bush is authorized to advertise for bids for bank run gravel in the Journal and Republican for 1 week. Bid opening is set for March 11, 2019 at 6:00 p.m. at the Town Municipal Office Building.

Superintendent Bush submitted a written report to the Board. After review, a motion was made by Councilwoman Buell, seconded by Councilman Bush, that the report submitted by Highway Superintendent Bush is hereby accepted.

Ayes 3 Aucter, Bush, Buell Nays 0

**RESOLUTION NO. 21 OF 2019  
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Bush, seconded by Councilwoman Buell, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 22 OF 2019  
DCO MONTHLY REPORT**

On a motion of Councilwoman Buell, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, the DCO monthly report is approved as submitted.

**TOWN POLICIES**

The Board reviewed the following Town policies – Cyber, Credit Card Use, Procurement and Procedure, Fund Balance, Investment, Code of Ethics, Mileage Reimbursement, Sexual Harassment and Work Place Violence. After discussion, the following resolution was presented.

**RESOLUTION NO. 23 OF 2019  
TOWN POLICIES**

On a motion of Councilwoman Buell, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, the Town Board did review and reapprove the following town policies without amendment – Cyber, Credit Card Use, Procurement and Procedure, Fund Balance, Investment, Code of Ethics, Mileage Reimbursement, Sexual Harassment and Work Place Violence policies, for the Town of New Bremen.

\*Copies of said policies are incorporated at the end of these minute proceedings.



**RESOLUTION NO. 25 OF 2019  
BUDGET TRANSFERS**

On a motion of Councilwoman Buell, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, that the requested budget transfers are hereby authorized.

\*Copy of said transfers are incorporated at the end of these minute proceedings.

**RESOLUTION NO. 26 OF 2019  
AUDIT OF CLAIMS**

On a motion of Councilman Bush, seconded by Councilwoman Buell, the following resolution was  
ADOPTED Ayes 3 Aucter, Bush, Buell Nays 0

RESOLVED, that Deputy Supervisor Aucter is authorized and directed to pay the following amounts on  
Abstract #2 of 2019 in the following amounts.

General	Voucher #15 thru #25	\$1,789.79
Highway T-Wide	Voucher #9 thru #22	\$23,361.67
Highway T-Outside	Voucher #2 thru #2	\$149.00

The next meeting of the Town Board of the Town of New Bremen will be held on March 11, 2019 at 6:00 p.m.  
at the Town Municipal Office Building.

With no further business, on a motion of Councilman Bush, seconded by Councilwoman Buell, the meeting was  
adjourned at 6:53 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector